

Accession Number: A-2017-02

Record Group #

Division: Standing Committees

Committee: Long Range Planning

Department:

Title: Minutes and Correspondence

Date span: 1975- 1995

Physical description: Print 0.5 linear ft. (1 12¼x10¼x x5box)

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Description: On the recommendation of the Faculty Senate a permanent Long Range Planning Committee was officially created September 8, 1977 by Dr. Hamrick. Three LRP taskforces dealing with recruitment, retention and budgeting were also appointed Fall 1977. Six subcommittees representing the six divisions of the College: Student Services; Development; Business Affairs; Humanities/Fine Arts; Natural Science; and Social Science were also formed, Files include minutes and correspondence of the Long Range Planning Committee. Minutes include reports from the original three taskforces and subcommittees; and from additional taskforces and sub-committees formed at a later date as needed. **NOTE:** On some documents The Long-Range Planning Committee is referred to as the Long-Range Planning Council.

In October, 1995 the Long Range Planning Committee was renamed as the Strategic Planning Committee. For minutes and correspondence of the Strategic Planning Committee see A-2016-10.

Arrangement: Chronologically

| Box | Folder | |
|------------|---------------|---|
| 1 | 1 | 1975-1976 December, 1975(Membership lists and charge to LRP Committee [sub] committees-and projections made |

in the self-study of 1973)

January 8, 1976 (Report of Long Range Planning
[Sub]Committees to President John A. Hamrick)
[c.1, c.2]

Current Fund 1976-1977 [Projected income and
expenditures] [n.d.] [1 page]

2 1977-1987

July 6, 1977 (Handout? Comparative Income-Expense, 10
Year Period 1967-77 with projections for 1977-
1987) [8 pages]

October 18, 1977 (October 18, 1977 Meeting
announcement only)

November 29, 1977 (Progress Report to Baptist College at
Charleston from Long Range Planning Committee)

January 6, 1978 (Minutes with attachments only)

February 8, 1978 (memo RE: preparation of long range
goals for Baptist College with blank PME forms)

February 17, 1978 (memo with institutional goals for 1978-
1983 attached)

March 8, 1978(March 14, 1978 Meeting announcement and
tentative agenda only)

March 14, 1978 (Minutes)

March 21, 1978 (memo to Faculty and Staff RE PME)

March 21, 1978 (memo to Faculty with institutional goals
for 1978-1983 attached)

April 13, 1978 (memo from the chair to the LRPC with
draft of the committee's year-end report to be
discussed at its April 17, 1978 meeting)

April 13, 1978 (memo RE master calendar for Baptist
College)

April 17, 1978 (memo from Helen Harding, secretary to Dr,
Hamrick, giving events on calendar as of
that date)

3 1978-1979

[n.d] (memo to Faculty and Staff RE: Baptist College Goals
reporting Committee actions at its June 23, 1978
meeting plus revised Goals of Baptist College
Goals; 1978-1979)

September 22, 1978 (September 28, 1978 Meeting
announcement and agenda only)

September 28, 1978 (Minutes distributed to Committee
members October 5, 1978)

December 14, 1978 (Minutes of meeting to discuss reports
of Subcommittees after reading PME Reports)

January 24, 1979 (Long Range Planning Committee –
Interim Report on PME distributed to Faculty and
Staff)

January 31,1979 (February 6,1979 Meeting announcement and tentative agenda only)
February 6, 1979 (Minutes distributed to Committee members February 23, 1979)
February 21, 1979 (February 27, 1979 Meeting announcement, tentative agenda; and handouts which include the Final Report of the Long-Range Planning Committee on PME (Working Pape) PME forms and revised BCC goals for 1978-1983)
March 20, 1979 ((Minutes distributed to Committee members March 27,1979 plus handwritten notes)

4 1979-1980

Completed ballot for Committee position elected by BCC faculty at Fall 1979 Retreat and Orientation

5 1980-1981

[n.d] (Baptist College Institutional Long Range Goals)
[n.d] (Listing of Committee 1980-81 members and chairs of Subcommittees)
August 8, 1980 (Handwritten notes only)
September 8, 1980 (Minutes with attached handout listing Baptist College Institutional Goals)
October 2, 1980 (October 6, 1980 meeting announcement with attached tentative agenda and list of books to be used by Commitee)
October 5, 1980 (Minutes)
October 10, 1980 (Minutes)
October 13, 1980 (Minutes)
November 13, 1980 (November 17, 1980 meeting announcement with tentative agenda)
December 8, 1980 (Minutes plus PME Schedules)
January 23, 1981(Memo from Committee Secretary to Committee members indicating minutes from last months' [sic] meeting was attached but none attached)
[n.d.] (Proposed Baptist College at Charleston Goals and Objectives, 1980-1985)

6 1981-1982

Tallied ballot for Committee position elected by BCC faculty at the Fall1981 Retreat and Orientation
[n.d] (Proposed Long Range Goals found in original 1981-1982 folder)

7 1984-1985

Completed ballot for Committee position elected by BCC faculty at Fall 1984Retreat and Orientation
[n.d]. (Fincher handwritten notes)

November 26, 1984 (November 28, 1984 meeting announcement)
January 24, 1985 (January 29, 1985 meeting announcement with attached Institutional Goal and Objectives, 1983-1984)
January 29, 1985 (Minutes)
March 1, 1985 (Handwritten notes [Drowota?])

8 1985-1986

[n.d.] (selected pages from outlining planning model and organizational charts for Baptist College Divisions)
[n.d.] (overhead transparency and flow charts entitled "Planning Concept for Baptist College at Charleston")
September 17, 1985 (Agenda and Minutes distributed to Committee members September 23, 1985 with 1st draft of Long Range Plan attached)
December 10, 1985 (December 18, 1985 meeting announcement with tentative agenda)
December 18, 1985 (Minutes with attachments of recommended academic reorganization from various stakeholders and 5 year projected income and expenditure; distributed to Committee members January 7, 1986)
January 10, 1986 (January 16, 1986 meeting announcement with attached Dr. Bonnette's handwritten notes on academic reorganization)

9 1988-1989

September 6, 1988 (Memo from Dr. Bonnette to Dr. Hunter listing Committee positions elected by BCC Faculty at the Fall 1988 Faculty orientation plus recommendations for additional positions on the Committee)
September 22, 1988 (Memo from Dr. Hodge to Dr. Hunter listing meeting dates and agendas)
September 29, 1988 (Memo from Dr. Abel to Dr Hodge RE: agenda for the Planning Retreat)
October 17, 1988 (unidentified handwritten notes outlining agenda)
October 27, 1988 (Memo from Dr. Hunter RE: Life Preparation Concepts)
January 17, 1989 (Memo from Dr. Abel to Dr. Hodge RE: Long Range Planning, Goals, Objectives and Budget Submission) [lacks handouts]
January 27, 1989 (Memo from Dr. Abel to Dr. Hodge RE: planning subcommittee membership0)

- 10** 1989-1990
December 14, 1989 (Handwritten notes only)
March 13, 1990 (Meeting announcement only)
April 17, 1990 (Meeting announcement and memo to the Faculty outlining progress of the four LRP Committee's subcommittees and task forces only)
May 8, 1990 (Minutes only)
- 11** 1990-1991
[n.d.] (Baptist College at Charleston Long Range Planning Committee: Suggested Activities)
[n.d.] (1990-1991 Division 5-Year Goals [style format])
October 9, 1990 (Schedule of meetings October-December)
October 16, 1990 (Agendas with handwritten notes and Minutes)
November 15, 1990 (November 20, 1990 meeting announcement)
November 20, 1990 (Agendas with handwritten notes, and Minutes, handouts)
November 21, 1990 (Memo from Kris Kaase to Dr. Carmichael RE: Long Range Planning Update for Board of Trustees)
December 17, 1990 (December 20, 1990 meeting announcement)
December 20, 1990 (Agenda, Minutes. handouts and Handwritten notes)
February 26, 1991 (Memo RE: meeting dates Spring 1991)
March 12, 1991 (March 19, 1991 meeting announcement)
March 19, 1991 (Agenda, Minutes, handouts)
April 16, 1991 (April 23, 1991 meeting announcement)
April 23, 1991 (Agenda, Minutes, attachments)
May 7, 1991 (May 14, 1991 meeting announcement)
May 14, 1991 (Agenda, Minutes, handouts)
May 31, 1991 (Charleston Southern University, Long Range Planning Committee Annual Report. 1990-1991) [c.1, c.2]
- 12** 1991-1992
October 8, 1991 (Minutes, attachments, and meeting announcement)
December 10, 1991 (Agenda, Minutes and handouts)
[n.d.] (CSU Charting Ahead; No.2 1991-1992: An update from the Long Range Committee [newsletter with blank survey form of Actual vs Ideal CSU])[c.1,c.2]
March 24, 1992 (Actual vs Ideal CSU survey results)
- 13** 1992-1993
August 19, 1992 (Unapproved minutes)

October 6, 1992 (October 8, 1992 meeting announcement with tentative agenda)
October 8, 1992 (Agenda, Unapproved Minutes, handouts)
December 10, 1992 (Agenda, Unapproved Minutes, handouts, handwritten notes)
February 22, 1993 (March 18, 1993 meeting announcement with tentative agenda only)
March 12, 1993 (Memo RE: enclosed items for review before March 18 1993 meeting) [lack enclosures]
March 18, 1993 (Agenda, Minutes, handouts, handwritten notes)
April , 1993 (Agenda with handwritten notes and handouts)

14 1993-1994

[n.d.] (Long Range Planning Committee: 1993-1994 meeting dates)
September 22, 1993 (October 14, 1993 meeting announcement with tentative agenda)
October 1, 1992 ((Memo RE: enclosed items for review before October 14, 1993 meeting)
October 14, 1993 (Agenda and Minutes)
January 6, 1994 (Memo RE: enclosed items for review before January 13, 1994 meeting)
January 13, 1994 (Agenda, handwritten notes and handouts only)
April 21, 1994 (Memo from Dr. Hunter RE: Strategic Planning Audit)

15 1994-1995

November 15, 1994 (December 8, 1994 meeting announcement and proposal on 4yr AFROTC for review before meeting)
December 2, 1994 (memo from Chair of Athletic Committee RE: Long Range Plan Revision [Athletic Section])
December 6, 1994 (December 8, 1994 meeting announcement and enclosed agenda [lack agenda])
December 8, 1994 (Agenda, handwritten notes, minutes and attachments which include text of Strategic Planning Mini Workshop presented to the Long-Range Planning Committee Charleston Southern University by Dr. Jairy C. Hunter, Jr. December , 1994[c.1,c.2])
February 22, 1995 (March 2, 1995 (meeting announcement with tentative agenda)
March 2, 1995(Meeting agenda only)